



Settlement Checklist

Congratulations! Your home is now unconditional, so it's time to start packing and book in a removalist.

Make sure you work out your dates and timeframes, settlement usually occurs in the afternoon so here are some common sense tips to ensure all goes well for you and the new owners.

- 1 Aim to vacate the property the morning of settlement.
- 2 Remove all non fixed items from the home and leave any tv wall brackets and picture hooks in place as you don't want to damage any walls.
- 3 CLEAN the house. Especially the oven, cupboards, bathrooms and carpets. Maybe book in a cleaner if you don't have time to do this properly.
- 4 Remove all rubbish and make sure rubbish bins are empty unless rubbish truck day is the same day as settlement.
- 5 Leave all keys behind for windows and doors.
- 6 Leave any remote controls for garages or air conditioners etc.
- 7 Leave any warranties or instruction manuals.
- 8 Have the lawns mowed and do not remove plants growing in the garden unless agreed in writing.
- 9 If there is a pool, all pool cleaning equipment is to be left at the property.
- 10 Write a note for the new owners if they need to know anything that may be helpful about the property.